

Job Specification

Company: Nu-Track Ltd

Description: Quality Inspector

Job Type – Permanent/39hrs per week

Quality Inspector Job Purpose: Maintains quality standards by approving in line build & finished products; recording quality results.

Quality Inspector Job Duties:

- Approves incoming materials by confirming specifications; conducting visual and measurement tests; rejecting and returning unacceptable materials.
- Approves in-process production by confirming specifications; conducting visual and measurement tests; communicating required adjustments to production supervisor.
- Approves finished products by confirming specifications; conducting visual and measurement tests; returning products for re-work; confirming re-work.
- Maintains safe and healthy work environment by following standards and procedures; complying with legal regulations.
- Accomplishes quality and organization mission by completing related results as needed.
- Accurately document the results of the inspections and testing
- Maintain all controlled document files and test records in a timely and accurate manner
- Assist in the writing and updating inspection procedures, protocol and checklists
- Evaluate problems and make initial recommendations for possible corrective action to supervisor
- Work with production management to provide feedback to assemblers regarding accuracy of assembly procedures
- Liaise with customer to ensure standards of vehicles are as required.
- Reports directly to Production manager.

Qualifications:

5 years experience performing inspections or supervising inspections;

Extensive knowledge of fabrication/coach building industry would be advantageous

Experience of working within an ISO 9001 quality management environment;

Team player with ability to work on own initiative with minimum supervision;

Good command of the English language, both written and spoken;

Must be observant and very good at paying attention to detail.

Should have a logical, methodical approach to work and be accurate when taking measurements and recording figures.

Good communication skills.